



BYLAWS

PSRT BYLAWS

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The Pennsylvania Society of Radiologic Technologists Bylaws

ARTICLE I NAME

The name of this Society shall be The Pennsylvania Society of Radiologic Technologists Incorporated hereinafter referred to as the Society.

ARTICLE II AFFILIATION

The Society shall be an affiliate of the American Society of Radiologic Technologists.

ARTICLE III MISSION, VISION AND FUNCTIONS

SECTION 1: Mission and Vision:

Mission: The Pennsylvania Society of Radiologic Technologists (PSRT) serves to advance and elevate the medical imaging and radiation therapy profession and enhance quality, safe of patient care.

Vision: The Pennsylvania Society of Radiologic Technologists will be the professional association for the state of Pennsylvania medical imaging and radiation therapy community through education and advocacy.

SECTION 2: FUNCTIONS

- A. To provide meetings at which to transact Society business; provide a forum for presentations of scientific papers and exhibits; to provide educational activities, to discuss common professional concerns and to encourage similar programs among organizations affiliated with the Society.
- B. To publish and disseminate information pertinent to the conduct of the Society and the profession.
- C. To assist in establishing and enunciating high standards of education and clinical competence and to implement them through appropriate channels.

- D. To expand educational opportunities and to develop programs designed to broaden the scope of medical imaging and radiation therapy professions.
- E. To consult with state legislators and state regulatory bodies to provide and influence Legislation concerning radiologic technology and to actively participate in effective administration of recent laws.
- F. To cooperate with external organizations or agencies whose policies are not in conflict with those of the Society and the American Society of Radiologic Technologists as may be necessary to maintain continued progress and growth of the Society.
- G. To assist in career advancement and placement.

ARTICLE IV POLICIES

- A. The Society is committed to equal opportunity and nondiscrimination in all programs and activities.
- B. The name of the Society or any of its Board of Directors or its staff, in their official capacities, shall not be used in connection with a corporate company for other than and for the purpose of the regular functions of the Society.

ARTICLE V MEMBERSHIP

SECTION 1: QUALIFICATIONS

The members of this Society shall consist of voting members, non-voting members, student members, and life members. All candidates for membership shall submit the prescribed application form properly completed, together with required fees and shall furnish any additional information as may be required.

SECTION 2: Classes of Membership

A. Voting Members:

1. Those who are registered by the American Registry of Radiologic Technologists (ARRT) or its equivalent or hold an unrestricted license under state statutes. They shall have all rights, privileges and obligations of membership including the right to vote, debate, and hold office.
2. Life members are those voting members who have rendered exceptional service by demonstrating an extreme interest in and significant contribution to the Society. Life members shall be selected by a majority vote of the Board of Directors. They shall have all rights, privileges and obligations of active members. They do not pay dues. A maximum of 3 new PSRT Lifetime Members will be inducted each year. Those seeking life membership shall:
 - Have 15 years of continuous membership with outstanding service to the PSRT.
 - Have held a position on the board for a least one term and/or served in a

major leadership position such committee chair or delegate for the ASRT.

- Submit a CV and a copy of their ASRT Professional Profile.
- Submit a letter of sponsorship from any PSRT Member with voting rights.

B. Non-voting members

1. Associate members shall be those individuals who do not meet the qualifications for voting members. They shall have all the privileges and obligations of active members except to vote or hold office
2. Student members shall be those who are enrolled in a primary medical imaging or radiation therapy program, accredited by an-accrediting agency recognized by the ARRT. Eligibility for this category shall terminate upon completion of or discontinuation in the educational program. Student members shall have all the privileges and obligations of active members except the right to vote or hold office.

SECTION 3: MEMBERSHIP FEES

- A. The application fee for members shall be uniform and of such amount as is required by the Society. In the case of student members, the fee may be waived. The application fee and annual dues shall be determined by the Board of Directors.
- B. No member who is in arrears for dues shall vote or hold office or shall be entitled to receive reports of the transactions of the Society. Any member in arrears for more than sixty (60) days will be erased from the rolls of Membership.
- C. The annual dues for active, supporting and student members shall be payable each year in advance for the membership year, November 1 through October 31.
- D. Dues for all members, as established by the Board of Directors, require adoption by majority of the voting members at the Annual Conference and Business Meeting. Notice of such vote shall be given to the members at least sixty (60) days in advance of the vote.

SECTION 4: RESIGNATION

Any member shall have the right to resign by written communication to the Society Board of Directors.

SECTION 5: SUSPENSION AND EXPULSION

Any member may be censured, reprimanded, or removed for cause. Sufficient cause includes a violation of the bylaws, or any lawful rule or practice duly adopted by the Society or any other conduct prejudicial to the interests of the Society. An investigative committee shall be appointed by the Board of Directors to determine if charges are warranted.

- A. If the Board of Directors deems the charges as presented by the investigative committee to be sufficient; the person charged shall be advised in writing of the charges.
- B. A statement of the charges shall be sent by certified or registered mail to the last recorded address or most current email of the member at least twenty (20) days before final action is taken.
- C. The statement shall be accompanied by a notice of the time and place of the meeting of the Board of Directors at which the charges shall be considered.
- D. The member shall have the opportunity to appear in person and be represented by counsel to present any defense to such charges before action is taken.
- E. Suspension or expulsion shall be by majority vote of the Board of Directors.

SECTION 6: REINSTATEMENT

A member who has resigned or whose membership has been deleted from the Society for other reasons may be reinstated only upon reapplication and payment of the dues and application fee for the year in which he is reinstated.

ARTICLE VI ELECTIONS

SECTION 1: NOMINATIONS

- A. A Nominating Committee of three (3) members shall be appointed by the Chair of the Board/Immediate Past President with approval by the Board of Directors, within thirty (30) days following the date of the annual business meeting.
- B. The committee shall satisfy itself that all candidates have the proper credentials.
- C. Nominations may be submitted by any Society voting member and should be sent to the chair of the committee. It shall be the responsibility and authority of the nominations committee to prepare the slate of officers and present all the qualifying candidates, however, nominations shall also be accepted from the floor during the business meeting at the annual meeting.

If a candidate is not present at the time of the election for which they were nominated, the individual must have previously submitted to the Nomination Committee a written indication of willingness to serve if elected.

SECTION 2: BALLOTING

- A. The President-Elect, Vice President, Secretary, Treasurer, or any other officer shall be elected by a majority vote of the voting members present at an annual business meeting. Such voting may be by voice if only a single candidate is nominated: in all other instances voting shall be by ballot.
- B. A tie vote will be decided by a majority vote at the Annual Conference and Business Meeting.

ARTICLE VII OFFICERS

The elected officers of the Society shall be President, President-Elect, Vice President, Secretary, and Treasurer. Additional members at large may be appointed by the Board of Directors.

SECTION 1: QUALIFICATION

All officers shall be voting members with both the Society and the ASRT.

SECTION 2: ELIGIBILITY

Officers, who meet eligibility requirements at the time of assuming office shall be permitted to complete the term, even though employment status may change.

SECTION 3: TERM

- A. The Vice President shall serve for a term of one (1) year or until a successor has been appointed or elected. The Secretary and Treasurer shall serve for a term of two (2) years or until successor have been appointed or elected.
- B. The President-Elect shall serve for a term of one (1) year as President-Elect, one (1) year as President, and one (1) year as Chair of the Board/Immediate Past President
- C. All officers shall surrender to their successors all records and properties belonging to the Society.
- D. All officers, except the President and President-Elect, may be re-elected.
- E. The newly elected officers shall be installed into office under the direction of the Board of Directors at the Annual Conference and Business Meeting

SECTION 4: DUTIES

- A. **President:** The President shall preside at all meetings of the Board and Society and perform all duties consistent with the office. The President shall be an ex-officio member of all committees, except the nominating committee. The President shall appoint committees unless otherwise provided in the bylaws. The President shall serve as a delegate to the ASRT House of Delegates. The President shall be responsible for filing all affiliate compliance documents with the ASRT.
- B. **President-Elect:** The President-Elect shall become familiar with the activities of the Society and shall make all preparations necessary for elevation to the office of President. The President-Elect shall serve as the first alternate delegate to the ASRT House of Delegates.
- C. **Chair of the Board/Immediate Past President** is a voting member of the Board of Directors. The Chair of the Board/Immediate Past President shall serve in whatever capacity the Board of Directors may need. Chair of the Board/Immediate Past President shall serve as delegate to the ASRT House of Delegates.
- D. **Vice President:** The Vice President shall become acquainted with all the duties of the President. In the absence of the President, the Vice President shall assume the duties of the President.
- E. **Secretary:** The Secretary shall keep the minutes, conduct correspondence, and perform all duties that usually and customarily pertain to the office. The secretary shall obtain the certificate of good standing or proof of active incorporation and send this information to the President for the purpose of the affiliate compliance process.
- F. **Treasurer:** The Treasurer shall receive and keep funds of the Society and pay out same only upon order of the Board of Directors. At the time of the Annual Conference and Business Meeting, the Treasurer shall make a full financial report which shall be incorporated with the minutes.
The treasurer shall file the required tax return and send this information to the President for the purpose of the affiliate compliance process

SECTION 5: VACANCIES

- A. A vacancy in the office of President shall be filled by the Vice President.
- B. A vacancy in the office of President Elect shall be filled at the next Annual Conference and Business Meeting by electing a President in the manner provided in these bylaws as other

officers.

- C. The President shall make a nomination for a vacancy in any other elective office, subject to approval by a majority vote of the Board of Directors.

SECTION 6: CENSURE, REPRIMAND AND REMOVAL

Any officer may be censured, reprimanded, or removed from the office for dereliction of duty or conduct detrimental to the Society. Such action may be initiated when the Board of Directors receives formal and specific charges against an officer.

- A. If the Board of Directors deems the charges to be sufficient; the person charged shall be advised in writing of the charges.
- B. A statement of the charges shall be sent by certified or registered mail to the last recorded address of the officer at least twenty (20) days before final action is taken.
- C. The statement shall be accompanied by a notice of the time and place of the meeting of the Board of Directors at which the charges shall be considered.
- D. The officer shall have the opportunity to appear in person and be represented by counsel to present any defense to such charges before action is taken
- E. Censure, reprimand, or removal shall be by majority vote of the remaining membership of the Board of Directors.

ARTICLE VIII BOARD OF DIRECTORS

SECTION 1: COMPOSITION

- A. The President-Elect shall serve for a term of one (1) year as President-Elect, one (1) year as President and one (1) year as Chair of the Board/Immediate Past President
- B. The Board of Directors shall be composed of the elected officers and the immediate past president. The immediate past president shall serve as Chair of the Board of Directors.
- C. No member of the Board may hold more than one position concurrently during a single term of office.

SECTION 2: QUALIFICATIONS

Members of the Board of Directors shall be active members of the Society and the ASRT.

SECTION 3: RESPONSIBILITIES

The Board of Directors shall:

- A. Be vested with the responsibility of the management of the business of the corporation.
- B. Provide for the audit of the books and accounts.
- C. Control all funds and/or properties.
- D. Change the dates or location of the Annual Conference and Business Meeting if found advisable and, in the case of state or national emergency, to cancel the Annual Conference and Business Meeting and to provide for the election of officers.
- E. Contract OR employ such personnel as may be necessary to conduct the business of the Society.
- F. Fill officer vacancies
- G. Establish fees and dues.

H. Determine the number of boundaries of the affiliated districts.

SECTION 4: VACANCY

A vacancy in the Board of Directors, except for President and President-Elect, shall be filled by an appointment with majority agreement by the President and the remaining members of the Board of Directors to complete the unexpired term.

SECTION 5: MEETINGS

- A. The Board of Directors shall meet at least four (4) times per year.
- B. The president, or a majority of the members of the Board of Directors, upon written request to the Chair-of the Board/Immediate Past President, may call a special meeting, provided a fifteen- (15-) day notice to all board members is given.
- C. Meetings of the Board may be held by teleconference, at the discretion of the President. Members of the Board shall each pay their own costs associated with participating in a teleconference, although the Society may pay set-up costs or other administrative costs of holding a special meeting by teleconference. Standing rules specific to meetings held by teleconference may be adopted by the Board.
- D. The Secretary shall be responsible for preparing minutes of all meetings conducted via teleconference.

SECTION 6: QUORUM

A majority of the Board of Directors' members shall constitute a quorum for all meetings.

SECTION 7: CENSURE, REPRIMAND AND REMOVAL

Any Board member may be censured, reprimanded or removed from the position for dereliction of duty or conduct detrimental to the Society. Such action may be initiated when the Board of Directors receives formal and specific charges against a Board member.

- A. If the Board of Directors deems the charges to be sufficient, the person charged shall be advised, in writing, of the charges.
- B. A statement of the charges shall be sent by certified or registered mail to the last recorded address of the Board member at least twenty (20) days before final action is taken.
- C. The statement shall be accompanied by a notice of the time and place of the meeting of the Board of Directors at which the charges shall be considered.
- D. The Board member shall have the opportunity to appear in person and be represented by counsel to present any defense to such charges before action is taken.
- E. Censure, reprimand, or removal shall be by majority vote of the remaining membership of the Board of Directors.

**ARTICLE IX
DELEGATES TO THE
ASRT HOUSE OF DELEGATES**

SECTION 1: DELEGATES

- A. The Board of Directors of the Society shall appoint two delegates and at least two, but no more than four alternate delegates to the American Society of Radiologic Technologists House of Delegates.
- B. The PSRT shall complete and submit all qualifying documentation to the ASRT for the delegates and alternate delegates by the end of the last business day of January. Delegate and alternate delegate positions not filled with qualifying member by the last day of January shall remain open until after the annual meeting and House of Delegates.
- C. Delegate must meet all of the ASRT qualifications and requirements as published in the current ASRT Bylaws at the time of service.
- D. The delegates for the PSRT shall be Chair of the Board/Immediate Past President and the President. Alternates shall be current board members. If no board member is available to serve as an alternate, a PSRT member who meets the criteria as outlined in the ASRT bylaws, shall be chosen by the board.

SECTION 2: QUALIFICATIONS

- A. A delegate shall be a voting member of the ASRT and the Society for two (2) years immediately preceding nomination.
- B. A delegate shall be a current member of the affiliate being represented.
- C. A delegate shall have served as an officer, or on the Board of Directors or as a committee member in the Society.
- D. A delegate shall practice in the medical imaging and radiation therapy professions or health care.
- E. A delegate shall have the time and availability for necessary travel to represent the PSRT
- F. For affiliates that have not had active status with ASRT for a minimum of 24 months, delegates shall be a voting member of ASRT for two years immediately preceding nomination and a member of the affiliate being represented at the time of nomination

SECTION 3: RESPONSIBILITIES

Society delegates shall:

- A. Attend the ASRT House of Delegates' meeting and all meetings required of delegates.
- B. Respond to communications from the ASRT Office, ASRT Board of Directors or from the ASRT House of Delegates.
- C. Disseminate information to the Society.

SECTION 4: ABSENCE

An absence exists when an appointed Society delegate is unable to fulfill the duties of the position during the ASRT House of Delegates' meeting. In the event of an absence, the delegate shall follow the rules as outlined in the ASRT Bylaws.

SECTION 5: VACANCIES

A vacancy exists when a delegate has submitted a written letter of resignation or when a delegate position has not been filled by the appointment process. A delegate vacancy shall be filled by the appointed alternate delegate.

Alternate delegate vacancies shall be filled by qualified individuals in rank order listed on the affiliate submission form corresponding with the appropriate terms.

SECTION 6: CENSURE, REPRIMAND AND REMOVAL

Any Society delegate may be censured, reprimanded, or removed from the position for dereliction of duty or conduct detrimental to the ASRT or the Society. Such action may be initiated when either Board of Directors receives formal and specific charges against the delegate.

- A. If the Board of Directors deems the charges to be sufficient, the person charged shall be advised, in writing, of the charges.
- B. A statement of the charges shall be sent by certified or registered mail to the last recorded address of the delegate at least twenty (20) days before final action is taken.
- C. The statement shall be accompanied by a notice of the time and place of the meeting of the Board of Directors at which the charges shall be considered.
- D. The delegate shall have the opportunity to appear in person and be represented by counsel to present any defense to such charges before action is taken.
- E. Censure, reprimand or removal shall be by majority vote of the respective Board of Directors.

ARTICLE X MEETINGS

SECTION 1: The Society shall hold an Annual Conference and Business Meeting each year for the purpose of installing officers, receiving reports, amending bylaws, and conducting such other business as may arise; and for presenting educational programs.

- A. The notice for the date and place of the next Annual Conference and Business Meeting will be announced at each Annual Conference and Business Meeting and posted on the Society website following the Annual Conference and Business Meeting.
- B. The site of the Annual Conference and Business Meeting shall be decided by the Board of Directors.
- C. A parliamentarian, selected/designated by the President, shall attend each business session held during the Annual Conference and Business Meeting or special meetings of the Society.

SECTION 2: SPECIAL MEETINGS

Special meetings of the Society may be called at such time and place as may be designated by a majority of the Board of Directors

SECTION 3: QUORUM

A. A quorum for the Annual Conference and Business Meeting shall consist of a majority of voting members registered for the Annual Conference and Business Meeting provided that at least two are current officers of the society.

**ARTICLE XI
COMMITTEES**

- A. The Board of Directors shall establish committees as deemed necessary to aid the Society in carrying on its activities.
- 1.) These committees shall be
- a) Communication and Media Committee
 - a. Website
 - b. Social Media
 - b) Conference Committee
 - a. Annual Conference and Business Meeting
 - b. Any other Continuing Education opportunities offered by the PSRT
 - c) Education Committee
 - a. Poster Competition Sub-Committee
 - b. Techni-Bowl Sub-Committee
 - c. SLDP Selection Sub-Committee
 - d. Student Intern Committee
 - d) Legislative/Advocacy Committee
 - e) Membership and Recruitment Committee
 - f) Nominating Committee
- B. Such committees shall be responsible to the Board of Directors and may be altered or eliminated at any time by the Board of Directors.
- C. The President shall appoint the members of the committees unless in conflict with other sections of the bylaws.
- D. A vacancy in any committee shall be filled by appointment by the President.
- E. The Board may create a special committee as deemed necessary to carry out the business of the society.

**ARTICLE XII
PARLIAMENTARY AUTHORITY**

The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern the Society in all cases to which they are applicable and in which they are consistent with these bylaws.

**ARTICLE XIII
AMENDMENTS**

- A. Amendments to these bylaws may be made by majority vote of the voting members present at the Annual Conference and Business Meeting or special Society business meeting.
- B. Notice of such amendments shall be provided to all voting members at least fifteen (15) days prior to the time of voting.
- C. Amendments shall be effective at the conclusion of the business meeting unless otherwise specified.

ARTICLE XIV
Emergency Bylaws

This Article XIV shall become operative upon majority vote of the Board of Directors as a result of the existence of an emergency condition. An “emergency condition” is defined as an act of God, war, government regulation or advisory (including travel advisory warnings), travel restrictions by employers due to laws, civil disruption or disturbance, terrorism or threats of terrorism as substantiated by governmental warnings or advisory notices, environmental or other disaster, determinations of outbreak of disease by either the World Health Organization or the Centers for Disease Control and Prevention (or other recognized entities), epidemics, pandemics, public health risks, quarantine, or other life-threatening communicable disease, or threat thereof, or any other comparable conditions, or the imposition of a financial hardship on ASRT which materially impairs, or makes it inadvisable, illegal, impracticable or impossible, in part or in full, ASRT’s ability to fulfill its obligations hereunder.

Section 1. Meetings

Regular meetings of the PSRT Board and/or the Annual Business Meeting and any related meetings may be suspended, canceled or the proceedings modified by the Board of Directors during an emergency condition. Meetings that are not suspended or canceled during an emergency condition, may at the discretion of the Board of Directors, be held with a statement of the business to be transacted. No business other than that specified shall be transacted.

Section 2. Motions

At the discretion of the Board of Directors, motions that were to be considered at a meeting being impacted by these emergency bylaws may be held for consideration until the next Annual Business Meeting occurring after the emergency condition has ended.

Section 3. Quorum

If an Annual Business Meeting is not suspended or canceled, a quorum shall consist of at least 50% +1 of the voting members attending.

Section 4. Elections & Seating of any Appointed or Elected Individual

Notwithstanding any other Bylaw provision regarding the length of a term, when a term is to begin or end, the Board of Directors may, by majority vote, exercise discretion and delay the beginning of a term or extend an existing term for the purposes of functioning in the best interests of the PSRT during any emergency event and for a reasonable time period thereafter.

Section 5. Officers

All officers in office immediately prior to commencement of the emergency condition shall remain in their respective offices until their successors are able to be installed.

Section 6. Authority

The primary duty of the Board of Directors during an emergency condition shall be the continued function of the PSRT. The Board of Directors may adopt such other emergency Bylaws as may be necessary in the sole discretion of the Board of Directors to accomplish the foregoing.

Section 7. Bylaws Applicability and Duration

To the extent not inconsistent with any emergency Bylaw, all other PSRT Bylaw provisions shall remain in effect during the emergency condition. Upon the end of the emergency condition, the emergency Bylaws shall cease to be operative.

ARTICLE XV INDEMNIFICATION

To the greatest extent of the laws of Pennsylvania every officer, director, employee or delegate of the Society shall be indemnified by the Society against all expenses and liabilities, including attorney's fees, in connection with any threatened, pending, or completed proceeding in which the above-named individual is involved by reason of his being or having been an officer, director, delegate or employee of the Society if the above-named individual acted in good faith and within the scope of the above-named individual authority and in a manner reasonably believed to be not opposed to the best interest of the Society. In no event shall indemnification be paid to or on behalf of any above-named individual going beyond or acting beyond the powers granted by authority of this organization or bylaws. The foregoing right of indemnification shall be in addition to, and not exclusive of, all other rights to which such officer, director, delegate, or employee may be entitled.

ARTICLE XVI DISSOLUTION

In the event of dissolution or final liquidation of the Society, all its assets remaining, after payment of its obligations shall have been made or provided for, shall be distributed to and among such corporations, foundations, or other organizations organized and operated exclusively for scientific and educational purposes, consistent with those of the Society, as shall be designated by the Board of Directors.

Revisions approved:	March 2009
Resolutions approved:	April 2010
Amended and approved	March 19, 2011
Amended and approved	March 22, 2014
Amended and approved	March 19, 2016
Amended and approved	March 2022 (changes from ASRT HOD)
Revised and approved	March 2026